

Fluvanna Free Library
3532 Fluvanna Ave. Ext.
Jamestown, New York 14701

Board of Trustees Meeting
May 16, 2022
Minutes as recorded by
Michael Erlandson, Temporary Recording Secretary

Present: Mike Erlandson, Cheryl Scotty, Barbara Swanson, Rea Bobula, Lori Johnson, Diane Lucey, Marcia Rybicki, Susan Erlandson. Also in attendance were Library Director Lynn Grundstrom.

Absent/Excused: Kathy Carlson, Jean Holton. A quorum is met.

President Erlandson called the meeting to order at 6:00 pm.

Appointment of New Trustee: President Erlandson reminded the Board of Trustees that there is currently a vacancy on the board. **MOTION** by Michael Erlandson, seconded by Marcia Rybicki appointing Roxanne Bataitis to a five-year term on the Board of Trustees, term to expire January 2027. Motion unanimously approved.

Copies of the minutes from the board meeting held on March 7, 2022 as recorded by Mike Erlandson were distributed as needed and reviewed. **MOTION** by Cheryl Scotty, seconded by Barb Swanson to approve the minutes as written. Motion unanimously approved.

Treasurer Cheryl Scotty presented the Financial Reports and Profit and Loss Statements for March and April 2022. **MOTION** by Barb Swanson, seconded by Diane Lucey to approve the reports as distributed. Motion unanimously approved.

Librarian's Report: The board reviewed the Library Director's report for March 2022. Lynn discussed the report in detail and answered several questions pertaining to the report.

Committee Reports:

- *Volunteers:* President Erlandson reported that Volunteer Recognition Day was held on Saturday, April 23, 2022. He reported that former Board of Trustee member Dennis Bechmann was recognized as "Volunteer of the Year".

Old Business

Building plans (ADA accessibility) – President Erlandson reported that he intends to apply for a New York State Construction grant to make certain upgrades to the library in order to comply with American with Disability Act (ADA) requirements. (Minutes 1/3/22 et. seq.) He stated that he will be meeting with CCLS Director Jan Dekoff to discuss the project in more detail.

Fund drive letters – Treasurer Scotty reported that, to date, the library has received approximately \$3,500.00 in donations as a result of its recent fund-raising campaign.

Secretary position - He asked the board if anyone is interested in the filling the vacant secretary position. No one volunteered. President Erlandson stated that he would continue to serve as temporary recording secretary until the position is filled.

Section 259 Funding – President Erlandson updated the Board of Trustees re the proposed Section 259 Funding for libraries. He stated that several board members recently met with the President of the Bemus Point Library Board of Trustees president re the matter. He stated that each library is tentatively going to request \$60,000.00 (\$120,000.00 total). He also noted that he has been in touch with the Director of the Hazeltine Library, Katie Smith, for suggestions re how to proceed with the process since they were successful in getting Section 259 funding approved several years ago.

New Business

MOTION by Barb Swanson, seconded by Rea Bobula to amend the by-laws to change the regular meeting date to the third Monday of January, March, May, July, September and November. Motion unanimously approved.

Book sale – President Erlandson reminded the board that the annual book sale will be held on July 15 - 17. He recommended that the board meet for a work session on June 20 to prepare for the book sale.

New printer – Lynn stated that the library needs a new printer. She has received several recommendations for new printers from the CCLS. Lynn stated that she would like to purchase a new Canon printer for the amount of \$888.00 (\$719.00 – printer, second paper tray - \$169.00). Lynn also noted that the new printer can be used as a scanner and fax machine. The Board discussed the matter. **MOTION** by Diane Lucey, seconded by Marcia Rybicki authorizing Lynn to purchase a new Canon printer for the library in the amount of \$888.00. Motion unanimously approved.

Future Meetings: Workshop: June 20, 2022 at 6:00 PM.
 Board of Trustees meeting: July 18, 2022 at 6:00 PM.

President Erlandson called for a motion to adjourn. **MOTION** by Mike Erlandson, seconded by Rea Bobula to adjourn. The motion was unanimously approved and the meeting was adjourned at 7:00 pm.

Respectfully submitted,
Michael Erlandson
Temporary Recording Secretary