

Submitted 10.27.22

September Circulation

		Overdrive	Grand total circ
total circulation	660	55	715
circulation other materials	134		134
Number of library visits	399		
number of ref. questions	71		
WiFi	12		

Comparative 3rd Quarter Statistics

	2022	2021	2020	2019
Grand Total Circulation	5,851	5,676	3,338	8,353
Book Circulation	4,391	3,819	1,858	4,091
Non-Book Circulation	933	1,313	1,030	3,818
Overdrive Circulation	527	544	450	444
Number of Visitors	3,724	3,820	1,821	8,731
Services (computers)	533	485	301	2,220
Number References questions	391	321	129	373
Wifi	53	75	192	N/A

After our week of being closed for construction, we are getting back to normal. Tables and miscellaneous items have been moved to the old shed for storage. Un-needed or unusable items have been tossed out and the cabinets in the restroom have been restocked. The counter in the middle room is in the process of being cleared off.

I am in the process of writing a grant proposal to Cummins Jamestown Engine Plant for the following (pending board approval):

1. Revamp the closet in the children’s Area
 - a. The left side will be a better storage facility for library decorations and building needs
 - b. The right side will be turned into two different spaces
 - i. secure shelving for our very old reference books in the area closer to the current children’s area
 - ii. Later, the remaining section will be a walk-in storage unit accessible from the office thus removing existing office shelving and making the room larger and more user friendly (this is a later funding opportunity.)
2. Replace the cabinets and shelves in the middle room with unfinished upper and lower cabinets, pantry cabinet and counter top. Add electrical outlets and an area

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to build in the mini fridge and refreshment area (coffee pot) thus removing them from patron areas.

3. Switching the Children's area and Community Room areas
 - a. Re-cataloguing, reshelving and relabeling the easy and junior books (both fiction and nonfiction) by subject not author/title or Dewey number.
4. Purchase and install new carpeting
5. Purchase new mobile shelving for easy books

This grant requires that our project have a volunteer component assisting with its completion such as moving the Children's Room, refinishing (paint or varnish) the cabinetry, moving Reference materials and labeling, sorting and shelving the children's books. An estimate from Homescapes Chautauqua LLC is forthcoming.

I recently added a Suggestion Box to our website. The link takes individuals to Survey Monkey and a one question, anonymous survey. As of this writing, we have had two responses. The link to the Suggestion Box was also shared on Facebook and it will be included in the November eNewsletter.

Looking Ahead

- Library Volunteer Meeting in November. Anne is setting the date
- November 18 & 19 programs ... "Do you want an electronic device from Santa?" I will have various ereaders, Ipad, ... from the System.
- Library Christmas Party/Open House: Friday, December 16 from 11am – 3pm. I think if we have people on hand to help serve instead of having a Help Your Self party, our community will feel more comfortable with the event.