

Fluvanna Free Library  
3532 Fluvanna Ave. Ext.  
Jamestown, NY. 14701

Board of Trustees Meeting  
July 17, 2023  
Lori Johnson, Interim Secretary

Present: Roxanne Bataitis, Mike Erlandson, Sue Erlandson, Kathy Carlson, Marcia Rybicki, Diane Lucey, Rea Bobula, Lori Johnson and Library Director, Lynn Grundstrom.

Excused: Cheryl Scotty, Barb Swanson, Jean Holton

President Bataitis called the meeting to order at 6:00 p.m.

Copies of the minutes from the board meeting held on May 22, 2023 as recorded by Lori Johnson, Interim Secretary and distributed via e-mail were redistributed as needed and reviewed. Mike made a motion to approve the minutes and Kathy seconded the motion. The motion to accept the minutes was unanimously approved.

**Librarian's Report:** Lynn reviewed the Director's Report and additional data for it and answered any questions. She stated the numbers are up for the summer Road Trip program, but Summer Reading program has low participation. The group discussed thoughts of how to get more community involvement in the Summer Reading program. Additional information shared by Lynn includes the Book Club meets on Fridays at 2:00. Story time will be moved to Fridays and Science and Math Saturdays Club will begin March 2024.

**Treasurer's Report:** Roxanne reported on Book and Bake Sale totals and distributed Operating Fund Receipts and monthly Balance Sheet. She expressed concerns of funds for capital expenditures. The petty cash account will be eliminated and the debit card used in place of it. There was discussion of reviewing the current insurance policy and considering seeking bids from additional providers.

**Committee Reports:**

Public Relations and Marketing: Lynn read the Volunteer Report and the letter of appreciation for the Volunteer Luncheon. A meeting will be planned with volunteers to discuss the new security system.

Fundraising: The spaghetti dinner is tentatively planned for the 2nd Saturday in September. The board will hold a workshop meeting to determine if it's feasible to go ahead with it. A plastic bag recycling program was discussed. The library would receive a Trex bench when the goal is met. Roxanne made a motion to participate in the program and Marsha seconded. The motion was unanimously approved.

**Old Business:** The new security system was discussed. A reminder of the 2 hour training required for each board member was discussed and the availability to do a group

training session at the library. Changes to the Film and Photography policy were reviewed and will be discussed further at a later date.

**New Business:** There was no new business.

The next board meeting will be September 18, 2023 at 6:00 p.m.

Marcia made a motion to adjourn. Diane seconded the motion. The motion passed and the meeting was adjourned at 7:22 p.m.

Respectfully submitted,  
Lori Johnson  
Interim Secretary